



## ENDOWMENT FUND GRANT APPLICATION

### ENGLISH DISTRICT OF THE LUTHERAN CHURCH—MISSOURI SYNOD

The English District Endowment Fund is to provide God's People with a unique opportunity to participate in a perpetual fund which assists congregations in supporting ministries and missions such as Campus Ministries, Human Care & Disaster Relief, and New Missions.

Please note that maintenance and operating expenses and capital projects will **not** be considered for funding. Applicants could consider applying for capital projects to the Lutheran Church Extension Fund ([Canada](#) or [USA](#)).

Date	
Type of Grant Being Applied For (please choose only <b>one</b> ). If more than one grant is being pursued, please complete a separate application for each type.	
Campus Ministry <input type="checkbox"/>  <i>Programs to support students' faith development and spiritual growth on campuses</i>	Human Care & Disaster Relief <input type="checkbox"/>  <i>Human Care: The practical application of Christ's love and mercy focusing on the whole person, meeting physical and spiritual needs</i>  <i>Disaster Relief: Addressing immediate and long-term needs following natural or manmade disasters</i>
New Mission <input type="checkbox"/>  <i>Active planting of a new Lutheran church or a new ministry within a church to reach people with the Gospel.</i>	Other <input type="checkbox"/>
Organizational Information	
Name of Congregation	
Address	
City/Province/State/Postal Code/Zip	
Phone	Cell Phone
Email address	
Number of congregational families served annually	
Average weekly attendance	
Brief summary of ongoing ministries	

Please attach the most recent financial statements or budget	
Contact Information	
Contact Person	
Email Address	Phone
Project Information	
Project Title	
<b>TOTAL</b> Project Amount Requested from Endowment Fund	Project Duration - (date project is expected to begin and end)
When will the funds be required?	

## **PROJECT SUMMARY**

---

Please summarize your project by completing the information below. A separate sheet of paper can also be used if the space provided is not adequate.

- Outline the purpose or objective of the project as it relates to the type of grant for which you are applying. Please be specific.

--

- b. Describe the project as it relates to the type of grant for which you are applying. Please be specific.

- c. Please explain how you will measure the success of your project as it relates to the purpose or objective you identified. Please be specific on what you will measure to evaluate your success.

Please note that a follow up report must be sent to the English District upon completion of the project and the information may be used in publications and other communications of the English District LCMS.

**PROJECT TIMELINE**

---

Please outline the key steps in your project and the estimated time for when the step will take place. A separate sheet of paper can also be used if the space provided is not adequate.

Project Step/Activity	Timeframe-Beginning & Ending Dates
<i>E.g., Purchase signage for lawn</i>	<i>E.g., October 2025 - November 2025</i>

## PROJECT BUDGET AND EXPLANATION

### Project Budget Template Instructions:

- Completion of the Detailed Project Budget Template is required.
- The Project Budget should be for the period you are requesting funding.
- You may insert additional rows as needed on the template.
- On the template, Pending Revenues means revenue that has already been requested but not yet granted. This might include grants not yet submitted but which will be submitted during the program period.
- If a line item on the budget is not applicable, leave it blank.

### Project Budget Explanation Instructions:

- On a separate piece of paper please explain the project budget by:
  - describing how you get to the numbers listed on the budget
  - providing details if you are lumping costs together on the budget template

Project Budget Template		
Expenses	Total Project Expenses	Amount Requested from Endowment Fund
Salary and Benefits		
Contract Services (consulting, professional, fundraising)		
Occupancy (rent, utilities, maintenance)		
Training & Professional Development		
Insurance		
Travel		
Equipment		
Supplies		
Printing, Copying & Postage		
Evaluation		
Marketing		
Conferences, Meetings, etc.		
Administration		
Other -		
Other -		
<b>TOTAL EXPENSES</b>		

Revenues Contributions, Gifts, Grants & Earned Revenue	Committed	Pending
Individuals		
*Foundation -		
*Corporation -		
Tuition		
Program Service Fees		
Products		
Fundraising Events (net)		
Investment Income		
*Other -		

*Other -		
<b>TOTAL REVENUES</b>		

\*Please specify for contributions over \$1,000.

## REQUIRED ATTACHMENTS

Please confirm that the following are attached to your application by checking the appropriate boxes:

- ☐ Completed and signed application and any pages added
- ☐ Most recent financial statements or budget
- ☐ Project Budget Explanation

## SIGNATURES

I certify that the information I have provided in this application is true and accurate to the best of my knowledge. I agree that if I am awarded a grant from the Endowment Fund I will utilize these funds only for the purpose that was outlined in the application that I submitted to the Endowment Fund Board of Managers. I also give the Executive Staff of the English District and the Endowment Fund Board of Managers permission to have the information submitted in this application to be reviewed by the English District Board of Directors, and give permission to the Endowment Fund Board of Managers to publicly acknowledge me as a grant recipient, should a grant be awarded to me and to share the information submitted in publications and other communications of the English District LCMS.

\_\_\_\_\_  
Signature of Pastor

\_\_\_\_\_  
Signature of Congregation Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## PROVISIONS

Please submit your application to the Endowment Fund Board of Managers at:

English District LCMS  
33100 Freedom Road  
Farmington, Michigan 48336  
248-476-0039  
info@englishdistrict.org

If the application is submitted but not completely filled out, it will be denied.

The Executive Staff of the District and the Endowment Fund Board of Managers will review applications and notify applicants whether their request is granted.